



**SPECIAL CITY COUNCIL WORKSESSION
RICHFIELD MUNICIPAL CENTER, FRED BABCOCK ROOM
APRIL 24, 2018
5:45 PM**

Call to order

1. Discussion regarding appointment to the Arts Commission

Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.

CITY OF RICHFIELD, MINNESOTA
Office of City Manager

April 19, 2018

Council Memorandum No. 28

The Honorable Mayor
and
Members of the City Council

Subject: Arts Commission Appointment Discussion

Council Members:

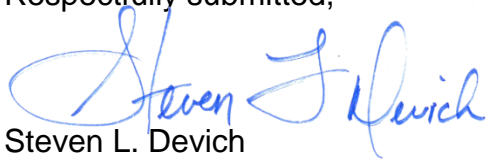
Discussion of appointment to the Arts Commission is scheduled for Tuesday, April 24, 2018, from 5:45-6:00 p.m. in the Babcock Conference Room in the Municipal Center. You will need your badge to have access to the room.

The following materials are included for your review:

- Applicant list with preference(s) indicated
- Commission applications
 - **NOTE: Only applicants not appointed on January 23, 2018, which indicated a preference for the Arts Commission, are included.**

Consideration of the appointment is on the April 24, 2018, Council meeting agenda. Contact me if you have any questions.

Respectfully submitted,



Steven L. Devich
City Manager

SLD:jjv
Attachments
Email: Assistant City Manager
Department Directors

COMMISSION APPLICANTS WITH PREFERENCE(S) INDICATED

Applicant's Name (alpha order)	Advisory Board of Health	Arts	Civil Service	Community Services	Friendship City	Human Rights	Planning	Transportation
# of Vacancies	6 Adults	4 Adults	1 Adult	4 Adults	3 Adults	5 Adults	3 Adults	3 Adults
Goodemote, Katherine		2				1		
Knauf, Chelsea	1	1		1				
Macklem, Ronald		1		1	1			1
McFarlane, Jim		1						

COMMISSION MEETING DAY/TIME

- *Advisory Board of Health* - meets third Monday, January through June, September and October at 6 p.m.
- *Arts Commission* – meets first Thursday of each month at 7 p.m.
- *Community Services Commission* - meets third Tuesday of each month at 7 p.m.
- *Friendship City Commission* - meets third Thursday of each month at 7 p.m.
- *Human Rights Commission* - meets first Tuesday of each month at 6:30 p.m.
- *Transportation Commission* – meets first Wednesday of each month at 7 p.m.



**SPECIAL JOINT CITY COUNCIL AND TRANSPORTATION COMMISSION WORKSESSION
RICHFIELD MUNICIPAL CENTER, BARTHOLOMEW ROOM
APRIL 24, 2018
6:00 PM**

Call to order

1. Lyndale Avenue design update

Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.

CITY OF RICHFIELD, MINNESOTA
Office of City Manager

April 19, 2018

Council Memorandum No. 29

The Honorable Mayor
and
Members of the City Council

Subject: April 24, 2018 Joint City Council and Transportation Commission Work Session

Council Members:

At the upcoming joint City Council and Transportation Commission work session, staff will share the public input process and feedback received regarding the Lyndale Avenue Reconstruction Project. Staff will also review the most recent layout for discussion during the work session. The next Open House is scheduled for May 1. Comments received on the layout will be considered by the Transportation Commission and a final layout is expected to be recommended to the City Council for consideration at the May 22 Council meeting.

Information regarding the project can be found at [Lyndale Avenue Reconstruction](#).

Please contact Kristin Asher, Public Works Director, at 612-861-9795 with questions.

Respectfully submitted,



Steven L. Devich
City Manager

SLD:tab
Email: Assistant City Manager
Department Directors



**REGULAR CITY COUNCIL MEETING
RICHFIELD MUNICIPAL CENTER, COUNCIL CHAMBERS
APRIL 24, 2018
7:00 PM**

INTRODUCTORY PROCEEDINGS

Call to order

Open forum (15 minutes maximum)

Each speaker is to keep their comment period to three minutes to allow sufficient time for others. Comments are to be an opportunity to address the Council on items not on the agenda. Individuals who wish to address the Council must have registered prior to the meeting.

Pledge of Allegiance

Approval of the minutes of the: (1) Special joint City Council and Planning Commission work session of April 10, 2018; and (2) Regular City Council meeting of April 10, 2018.

COUNCIL DISCUSSION

1. Hats Off to Hometown Hits

AGENDA APPROVAL

2. Approval of the Agenda
3. **Consent Calendar contains several separate items, which are acted upon by the City Council in one motion. Once the Consent Calendar has been approved, the individual items and recommended actions have also been approved. No further Council action on these items is necessary. However, any Council Member may request that an item be removed from the Consent Calendar and placed on the regular agenda for Council discussion and action. All items listed on the Consent Calendar are recommended for approval.**
 - A. Consideration of the approval of setting a public hearing to be held on May 22, 2018, for the consideration of the issuance of new On-Sale Wine and 3.2 Malt Liquor licenses for Los Sanchez Taqueria #2, LLC d/b/a Los Sanchez Taqueria, located at 2 West 66th Street.
Staff Report No. 69
 - B. Consideration of the approval authorizing staff to distribute the draft Richfield 2040 Comprehensive Plan to affected jurisdictions for review.
Staff Report No. 70
 - C. Consideration of the approval of comments and support for the Draft Bloomington Local Stormwater Management Plan per the City of Richfield's participation in the Richfield-Bloomington Watershed Management Organization (RBWMO).
Staff Report No. 71
 - D. Consideration of the approval of a resolution of support for the METRO D Line Project and the stops within

Richfield along Portland Avenue at 66th, 70th, 73rd, and 77th Streets.

Staff Report No. 72

- E. Consideration of the approval for the Richfield Parkway Infrastructure Construction Agreement and the Maintenance Parcel Agreement between the City of Richfield and Chamberlain Apartments, LLC.

Staff Report No. 73

- 4. Consideration of items, if any, removed from Consent Calendar

OTHER BUSINESS

- 5. Consideration of the appointment of an adult member to the Arts Commission with a term expiring January 31, 2019.

Staff Report No. 74

CITY MANAGER'S REPORT

- 6. City Manager's Report

CLAIMS AND PAYROLLS

- 7. Claims and Payrolls

Open forum (15 minutes maximum)

Each speaker is to keep their comment period to three minutes to allow sufficient time for others. Comments are to be an opportunity to address the Council on items not on the agenda. Individuals who wish to address the Council must have registered prior to the meeting.

- 8. Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special Joint City Council and Planning Commission Work Session

April 10, 2018

CALL TO ORDER

The work session was called to order by Mayor Pro Tempore Regan Gonzalez at 5:45 p.m. in the Bartholomew Room.

Council Members Present: Maria Regan Gonzalez, Mayor Pro Tempore; Edwina Garcia; Michael Howard; and Simon Trautmann.

Council Members Absent: Pat Elliott, Mayor

Planning Commission Members Present: Sean Hayford Oleary, Planning Chair; James Rudolph; and Kathryn Quam.

Planning Commission Absent: Daniel Kitzberger; Allysen Hoberg; Susan Rosenberg; and Bryan Pynn.

Staff Present: Steven L. Devich, City Manager; Melissa Poehlman, Assistant Community Development Director; John Stark, Community Development Director; Matt Brillhart, Associate Planner; Jim Topitzhofer, Recreation Services Director; Pam Dmytrenko, Assistant City Manager/Human Resources Manager; Bill Fillmore, Liquor Operations Director; and Kari Sinning, Deputy City Clerk.

Others Present: Mary B. Supple, HRA Chair.

Item #1	PRESENTATION AND DISCUSSION OF COMPREHENSIVE PLAN UPDATE
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Mayor Pro Tempore Regan Gonzalez introduced John Stark, Community Development Director who introduced the presenters of the comprehensive plan: Melissa Poehlman, Assistant Community Development Director and Lance Bernard, consultant from Hoisington Koegler Group. Assistant Community Development Director Poehlman gave a brief introduction for the comprehensive plan and announced Mr. Bernard; who presented the comprehensive plan to the Council and Commissioners.

There was discussion regarding on how feedback from residents was collected, Hub shopping center possible plan, potential land use density changes, and the City's park system.

The comprehensive plan has been in process for eighteen months and staff will move forward with some of the changes that were discussed during this work session and bring the plan back to the Council for final approval.

Item #2	DISCUSSION OF SIGN ORDINANCE UPDATES
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Mayor Pro Tempore Regan Gonzalez stated the next item and Steve Devich, City Manager introduced Associate Planner Matt Brillhart to present the Sign Ordinance update presentation.

The presentation consisted of the current ordinance and proposed ordinances. There was discussion regarding “bandit” signs and the use of signage for residential property. The proposed ordinance changes would affect commercial properties along public right of way. The Council and Commissioners discussed the enforcement of the proposed sign ordinances and ways to make the signage better for residents and businesses.

ADJOURNMENT

The work session was adjourned by unanimous consent at 7:19 p.m.

Date Approved: April 24, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

April 10, 2018

CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Regan Gonzalez at 7:30 p.m. in the Council Chambers.

Council Members Present: Maria Regan Gonzalez, Mayor Pro Tempore; Edwina Garcia; Michael Howard; and Simon Trautmann.

Council Members Absent: Pat Elliott, Mayor

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Wayne Kewitsch, Fire Chief; Mike Dobesh, Assistant Fire Chief; Pam Dmytrenko, Assistant City Manager/Human Resources Manager; and Kari Sinning, Deputy City Clerk.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Regan Gonzalez led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Howard, S/Trautmann to approval of the minutes of the: (1) Special City Council work session of March 22, 2018; (2) Special City Council work session of March 27, 2018; (3) Special City Council work session of March 27, 2018; and (4) Regular City Council meeting of March 27, 2018.

Motion carried 4-0.

Item #1	FIRE CAPITAN PROMOTION
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Mayor Pro Tempore Regan Gonzalez introduced Fire Chief Kewitsch who gave a brief overview of Dale Perrault's employment and presented Perrault with a captain badge.

Item #2	FIRE LIEUTENANT PROMOTION
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Fire Chief Kewitsch gave a brief overview of Jenell Wood's employment and presented Wood with a lieutenant badge.

Item #3	RICHFIELD BLOOMINGTON CREDIT UNION (RBCU) CHECK PRESENTATION TO RICHFIELD FIRE DEPARTMENT
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Fire Chief Kewitsch and Assistant Fire Chief Dobesh along with the help of Firefighter Nathan Brown showed the City Council the integrated infrared cameras that they will be able to add to their oxygen packs with the grant from Richfield Bloomington Credit Union. These cameras will help the firefighters to be able to "see" through thick smoke during rescues. Fire Chief Kewitsch thanked Richfield Bloomington Credit Union for their grant.

Mayor Pro Tempore Regan Gonzalez thanked Richfield Bloomington Credit Union for their donation and also thanked the Fire Department for their service.

Council Member Garcia also expressed her appreciation for Fire Department and the staff.

Council Member Trautmann also thanked the Fire Department for their continued dedication and he congratulated the new Capitan and Lieutenant.

Item #4	COUNCIL DISCUSSION <ul style="list-style-type: none">Hats Off to Hometown Hits
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Council Member Garcia stated a few events that will be taken place in the upcoming weeks: The Fraser Walk for Autism on April 14 at 7:30 – 9:30a.m. at the Mall of America; April 14th from 9:00a.m. - noon Community Wellness Expo at Richfield High School; April 22nd from 1-4p.m. Earth Day Celebration at Woodlake Nature Center; April 28th from 10-2p.m. Richfield Fire Department and the Drug Enforcement Administration will sponsor a national Take Back Day for prescription medications at Walgreens at the Hub; The League of Women Voters annual dinner on April 30th at 6 p.m. at the VFW; and May 3rd 4 – 7 p.m. Indoor Farmer's Market at the Community Center.

Council Member Trautmann had a couple announcements regarding the FOWL Fundraising Dinner on April 27th and the Community Education programs that the City provides. Council Member Trautmann thanked Recreation Services Director Jim Topitzhofer and his staff for the numerous Community Education programs that they have available and encouraged residents to take advantage of the programs that are available during the summer.

Council Member Howard announced that VEAP and Community Action Partnership are holding listening sessions to gather feedback from renters regarding housing policies and changes on April 16th from 6-7:30p.m. at Woodlake Lutheran Church, April 24th 10-11:30a.m. at Hope Church, and April 29th 3:30-4:30p.m. at Tapestry Church. Council Member Howard also promoted nominations for the Gene and Mary Jacobsen Outstanding Citizen Award with the Human Rights Commission.

Mayor Pro Tempore Regan Gonzalez spoke about her involvement with Richfield High School students and the T-21 initiative for tobacco to be sold at the age of 21 instead of 18. Mayor Pro

Tempore Regan Gonzalez also promoted the Farmers Market and thanked our Media Coordinator Neil Ruhland for his efforts on the social media page of keeping the page updated for Richfield residents.

Item #5	APPROVAL OF THE AGENDA
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M/Howard, S/Garcia to approve the agenda.

Motion carried 4-0.

Item #6	CONSENT CALENDAR
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City Manager Devich presented the consent calendar.

- A. Consideration of the adoption of a resolution authorizing the acceptance of monetary support from Richfield Bloomington Credit Union for the Fire Department to purchase integrated thermal imaging cameras. (S.R. No. 64)

RESOLUTION NO. 11489
RESOLUTION AUTHORIZING THE ACCEPTANCE OF
MONETARY SUPPORT FROM RICHFIELD BLOOMINGTON
CREDIT UNION FOR THE RICHFIELD FIRE DEPARTMENT TO
PURCHASE THERMAL IMAGING DEVICES

This resolution appears as Resolution No. 11489.

- B. Consideration of the adoption of a resolution supporting the application to host a Minnesota GreenCorps member and authorizing the City Manager to execute a host site agreement with the Minnesota Pollution Control Agency. (S.R. No. 65)

RESOLUTION NO. 11490
RESOLUTION SUPPORTING THE HOST SITE APPLCATION
FOR A MINNESOTA GREENCORPS MEMBER

This resolution appears as Resolution No. 11490.

- C. Consideration of the adoption of a resolution providing for the sale of \$9,975,000 General Obligation Street Reconstruction Bonds, Series 2018A. (S.R. No. 66)

RESOLUTION NO. 11491
RESOLUTION PROVIDING FOR THE SALE OF \$9,975,000 GENERAL
OBLIGATION STREET RECONSTRUCTION BONDS, SERIES 2018A

This resolution appears as Resolution No. 11491.

- D. Consideration of the approval of bid minutes and tabulation and authorization of a contract with Midwest Asphalt in the amount of \$80,900 for parking lot improvements at the municipal liquor store at 6444 Penn Avenue South and authorization of the City Manager to approve contract changes under \$50,000 without further City Council consideration. (S.R. No. 67)

M/Regan Gonzalez, S/Garcia to approve the consent calendar.

Motion carried 4-0.

Item #7	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #8	CONSIDERATION OF THE ADOPTION OF A RESOLUTION APPROVING THE CONTRACT WITH THE POLICE SERGEANTS TEAMSTERS 320 FOR THE CONTRACT PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2019 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT. (S.R. NO. 68)
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Mayor Pro Tempore Maria Regan Gonzalez presented Staff Report No. 68.

Assistant City Manager Dmytrenko stated that this is the final draft of the contract after successful negotiations with the union.

M/Regan Gonzalez, S/Howard to adopt the resolution approving the provisions of the 2018-2019 labor agreement with the Police Sergeants Teamsters 320 bargaining unit and authorize the City Manager to execute the agreement.

RESOLUTION NO. 11492
RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE
CITY OF RICHFIELD AND POLICE SERGEANTS TEAMSTERS 320
BARGAINING UNIT FOR YEARS 2018 – 2019

Motion carried 4-0. This resolution appears as Resolution No. 11492.

Item #9	CITY MANAGER'S REPORT
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City Manager Devich stated he had nothing to report.

Item #10	CLAIMS AND PAYROLLS
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M/Garcia, S/Howard that the following claims and payrolls be approved:

U.S. Bank	04/10/18
A/P Checks: 267036 - 267364	\$ 1,022,189.00
Payroll: 135498 – 135809; 42795	607,946.19
TOTAL	\$ 1,630,135.19

Motion carried 4-0.

OPEN FORUM

None.

Item #11	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 7:54 p.m.

Date Approved: April 24, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



STAFF REPORT NO. 69
CITY COUNCIL MEETING
4/24/2018

REPORT PREPARED BY: Jennifer Anderson, Support Services Manager

DEPARTMENT DIRECTOR REVIEW: Jay Henthorne, Director of Public Safety/Chief of Police
4/19/2018

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich, City Manager
4/19/2018

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the approval of setting a public hearing to be held on May 22, 2018, for the consideration of the issuance of new On-Sale Wine and 3.2 Malt Liquor licenses for Los Sanchez Taqueria #2, LLC d/b/a Los Sanchez Taqueria, located at 2 West 66th Street.

EXECUTIVE SUMMARY:

On March 13, 2018, the City received the application materials for new On-Sale Wine and 3.2 Malt Liquor licenses for Los Sanchez Taqueria #2, LLC d/b/a Los Sanchez Taqueria, located at 2 West 66th Street. Los Sanchez Taqueria (f/k/a Rosa's Kitchen) will be operating in the City under the new name.

All required information and documents have been received. All licensing fees have been paid.

RECOMMENDED ACTION:

By motion: Approve the setting of a public hearing to be held on May 22, 2018, for the consideration of the issuance of new On-Sale Wine and 3.2 Malt Liquor licenses for Los Sanchez Taqueria #2, LLC d/b/a Los Sanchez Taqueria, located at 2 West 66th Street.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT

- This is a notice to set the public hearing. Staff will provide a more detailed historical context in the report submitted for the public hearing on May 22, 2018.

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

- City ordinance requires the City Council to conduct a public hearing to consider all On-Sale Wine and 3.2 Malt Liquor license applications and set a date for the public hearing.
- The hearing must be scheduled and held before a new license may be considered.
- The new process has been initiated.

C. CRITICAL TIMING ISSUES:

- Holding the public hearing on May 22, 2018 will provide ample time to complete the licensing process.

D. FINANCIAL IMPACT:

- All licensing fees have been received.

E. **LEGAL CONSIDERATION:**

- There are no legal considerations.

ALTERNATIVE RECOMMENDATION(S):

- Reject the applications for new On-Sale Wine and 3.2 Malt Liquor licenses for Los Sanchez Taqueria #2, LLC d/b/a Los Sanchez Taqueria.
- Schedule the public hearing for another date; however, this will delay the licensing process.

PRINCIPAL PARTIES EXPECTED AT MEETING:

There are no parties expected at this meeting.



STAFF REPORT NO. 70
CITY COUNCIL MEETING
4/24/2018

REPORT PREPARED BY: Melissa Poehlman, Asst. Community Development Director

DEPARTMENT DIRECTOR REVIEW: John Stark, Community Development Director
4/18/2018

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich, City Manager
4/19/2018

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the approval authorizing staff to distribute the draft Richfield 2040 Comprehensive Plan to affected jurisdictions for review.

EXECUTIVE SUMMARY:

Over the past 15 months, City staff and consultants have been working to gather feedback and update the City's Comprehensive Plan (as required by State Statute). The updated draft Richfield 2040 Comprehensive Plan (Plan) must be submitted to the Metropolitan Council by December 31, 2018. Prior to submittal to the Metropolitan Council, the City must distribute the draft Plan to affected jurisdictions for review and comment. A mandatory six month review period must be accommodated.

Affected jurisdictions for Richfield include:

- The cities of Bloomington, Edina, and Minneapolis;
- Hennepin County;
- School District 280;
- Watershed Districts (Lower MN River, Minnehaha Creek, Nine Mile, and Richfield-Bloomington);
- MnDOT;
- MnDNR; and
- Metropolitan Airports Commission.

The Council is asked to authorize staff to distribute the Plan to these jurisdictions in order to begin the required six month review period.

Upon receipt of comments from all jurisdictions or expiration of the six month review period, a public hearing will be held before the Planning Commission, followed by consideration by the Council. The approved Plan will then be formally submitted to the Metropolitan Council (on or before December 31, 2018). The Metropolitan Council has six months to review and comment on the Plan.

RECOMMENDED ACTION:

By motion: Authorize staff to distribute the draft Richfield 2040 Comprehensive Plan to affected jurisdictions for review and comment.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT

The Comprehensive Plan update process has included a number of opportunities for residents and business owners to participate. These include:

- Penn Fest information booth - September 2016 and September 2017.
- Steering Committee Meetings - April, June, August 2017, and February 2018.
- Pop-up events - Metro Transit bus riding (May 2017), Loaves and Fishes (May 2017), DMV (May 2017), Farmers Market (July 2017).
- Survey distribution by Steering Committee Members (primarily April/May 2017).
- Open Houses - May 2017, August 2017, March 2018
- Wiki-map survey - April 2017
- Online survey - March 2017

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

- The Metropolitan Land Planning Act (State Statute 473) provides the requirements for the update of the City's Comprehensive Plan.

C. CRITICAL TIMING ISSUES:

- A six month review period for affected jurisdictions is required prior to submittal of the Comprehensive Plan update to the Metropolitan Council.
- The deadline to submit plans to the Metropolitan Council is December 31, 2018.

D. FINANCIAL IMPACT:

- None

E. LEGAL CONSIDERATION:

- None

ALTERNATIVE RECOMMENDATION(S):

- None

PRINCIPAL PARTIES EXPECTED AT MEETING:

N/A



STAFF REPORT NO. 71
CITY COUNCIL MEETING
4/24/2018

REPORT PREPARED BY: Jeff Pearson, City Engineer

DEPARTMENT DIRECTOR REVIEW: Kristin Asher, Public Works Director
4/17/2018

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich, City Manager
4/17/2018

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the approval of comments and support for the Draft Bloomington Local Stormwater Management Plan per the City of Richfield's participation in the Richfield-Bloomington Watershed Management Organization (RBWMO).

EXECUTIVE SUMMARY:

As part of State Statute, "affected watershed management organizations" are to provide comment on the Local Surface Water Management Plans (LSWMP). Per the City of Richfield's involvement in the RBWMO, City staff have reviewed Bloomington's draft plan and are providing the attached comments of support. Due to the length of the plan, only the Executive Summary and Introduction portions are attached. The full plan can be found online at: <https://www.bloomingtonmn.gov/eng/news/60-day-draft-local-surface-water-management-plan-2018-01-31>

The plan is updated and adopted every ten years. The purpose of the plan is to meet local watershed management planning requirements of the Metropolitan Surface Water Management Act and Board of Water and Soil Resources.

RECOMMENDED ACTION:

By motion: Approve staff comments and support for the Draft Bloomington Local Stormwater Management Plan.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT

- The RBWMO was formed in 1983.
- The purpose of the program is to preserve and use natural water storage and retention systems within the Richfield-Bloomington Watershed to meet the purposes set forth in the Metropolitan Surface Water Management Act.

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

- Metropolitan Surface Water Management Act (Chapter 103B)
- Board of Water and Soil Resources Rules 8410

C. CRITICAL TIMING ISSUES:

- The comment period for the Draft Bloomington Local Stormwater Management Plan ended April 16, 2018.
- An extension for the submittal of comments was granted to Richfield to allow for Council approval at the April 24, 2018 meeting.

D. FINANCIAL IMPACT:

- None

E. LEGAL CONSIDERATION:

- The City Attorney will be available for questions.

ALTERNATIVE RECOMMENDATION(S):

- None

PRINCIPAL PARTIES EXPECTED AT MEETING:

None

ATTACHMENTS:

Description	Type
▢ Richfield Comment Memo	Backup Material
▢ Draft Bloomington LSWMP Section 1	Backup Material
▢ Draft Bloomington LSWMP Section 2	Backup Material



DATE: April 16, 2016

TO: Bryan Gruidl
Bloomington Sr. Water Resources Manager
RBWMO Executive Director

FROM: Jeff Pearson
Richfield City Engineer
RBWMO Assistant Executive Director

SUBJECT: Bloomington Draft Local Surface Water Management Plan Review

Staff has completed review of Bloomington's Draft Local Surface Water Management Plan and has the following comments on behalf of the City of Richfield:

Overall

We support the goals and policies identified in the plan.
The plan is informative yet concise, making it easy to read and understand.

Water Quantity and Flooding

We look forward to continuing to work with Bloomington on solutions to stormwater capacity issue facing both cities including coordination with MnDOT on future I-494 corridor projects.

Water Quality and Groundwater

We support the careful review of infiltration projects, where proposed, in order to protect and preserve the quality and long-term viability of our drinking water sources.

Implementation

We support and encourage the coordination with redevelopment opportunities to address existing water quality and quantity issues through public/private collaboration.

Education

We support and will continue to work with the City of Bloomington on public education initiatives and outreach.

Thank you for the opportunity to review the Draft LSWMP. Please let me know if you have any questions or concerns regarding our comments.

1.0 Executive Summary

This Local Surface Water Management Plan (LSWMP) for the City of Bloomington has been developed to meet local watershed management planning requirements of the Metropolitan Surface Water Management Act (Chapter 103B) and Board of Water and Soil Resources Rules 8410. It is developed to conform with the requirements of local watershed management organizations, Metropolitan Council requirements, Hennepin County goals, and applicable state and federal laws. This document and its referenced literature are intended to provide a comprehensive inventory of pertinent water resource related information that affects the City and management of those resources.

Chapter 2 of this plan provides an introduction and purpose. This section also lists the organizations involved in the creation of this plan.

Chapter 3 of this plan provides an inventory of land and water resources within the City. This section includes a general description and summary of data related to land use and public utilities services, topography, soils, geology and groundwater resources, climate and precipitation, and the quantity and quality of water resources throughout the City.

Chapter 4 of this plan outlines water resource management related goals and policies of the City which address the needs of the City and county, as well as regional, state, and federal agencies. The City's goals and policies concerning water resources are as follows:

- **Water Quantity and Flooding**
Mitigate flood risk in a proactive and cost-effective way to foster a sustainable and resilient community by managing runoff volume and rate and effectively communicating risk
- **Water Quality**
Maintain or improve water quality to meet or exceed state standards in lakes, streams, and rivers within or immediately downstream of the City
- **Erosion and Sedimentation**
Prevent erosion and sedimentation and correct existing erosion and sedimentation problems
- **Groundwater**
Protect the quality and quantity of groundwater resources

- **Wetlands**

Maintain the quantity of wetlands and preserve or improve their quality

- **Recreation, Habitat, and Natural Areas**

Protect and enhance fish and wildlife habitat and maintain access to recreational areas

- **Enhance Public Participation, Information, and Education**

Increase public understanding and awareness of pertinent water resource management issues and increase public participation in water management activities

Chapter 5 of this LSWMP provides an assessment of the existing and potential water resource related concerns within the City. These concerns are based on an analysis of the inventory information presented in Chapter 3 of this plan, the evaluation of recent hydrologic/hydraulic modeling conducted by the City, and public input. Corrective actions have been identified in response to concerns and typically include studies, capital improvements, or programs which may address these concerns. Problems and corrective actions within the following management categories are presented in this chapter:

- **Water Quantity and Flooding**

Localized and regional flooding

Flooding and stormwater rate control between the City and adjoining entities

Future flooding risk and uncertainty

- **Water Quality**

Impaired waters

Nuisance algal blooms and aquatic vegetation

Pond and ditch maintenance

Streambank and bluff erosion

- **Erosion and Sedimentation**

- **Groundwater Management**

Lyndale Avenue Corridor Superfund Site and other sensitive areas

Groundwater resource conservation

- **Wetlands**

- **Recreation, Habitat, and Natural Areas**
Floatables and invasive aquatic vegetation
Nuisance bird populations

- **Enhance Public Participation, Information, and Education**
Leaf litter management
Water quality and aquatic plant expectations in wetlands, ponds and shallow lakes

- **Operations**
Capital improvement programs to address water resource related concerns
Identification of problems potentially occurring within the next 20 years
Management of City water resource management systems
Maintenance of stormwater best management practices
Coordination of regulatory controls

Chapter 6 outlines implementation priorities and develops an implementation program. This section contains a listing of the studies, programs, and capital improvements that have been identified as necessary to respond to the water resource needs within the City and is presented in a tabular format. The implementation period identified within this report for the programs, studies, and capital improvements is from the year 2018 through 2027.

Chapter 7 discusses the financial considerations of implementing the proposed regulatory controls, programs, and improvements which have been identified in this plan and their financial impact on the City. Funding sources available for implementing the policies and corrective actions identified within this plan are identified. The plan indicates that the majority of funding for the policies and corrective actions will be from the City's Storm Water Utility Fund. Other possible funding sources for the implementation of this plan include special assessments, grant monies which may be secured from various local, regional, county, state, or federal agencies, or other partnerships.

Chapter 8 discusses the procedures to be followed in the event this LSWMP is amended. Once this plan is approved, no significant changes can be made without the approval of the proposed revisions by the watershed management organizations within the City which are affected by the change. Significant changes to the local plan shall be made known to the Mayor, City Council, City staff, the Metropolitan Council, and the affected watershed management organizations within the City.

This LSWMP will be in effect through the year 2027, at which time this plan will be updated. However, if significant changes to the plan are deemed necessary prior to that date, the City may revise this plan in its entirety in accordance with Chapter 8. This plan contains appendices that provide background resource information for the City. Additional material is referenced within this report and is available at the Water Resources Library located at Bloomington Public Works, 1700 West 98th Street in Bloomington, as well as on the City's website.

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2.0 Introduction and Purpose

2.1 Introduction

The City of Bloomington is a suburb of the Twin Cities metropolitan area, located south of the cities of Edina and Richfield and north of the Minnesota River. The City contains diverse areas of residential neighborhoods, commercial and industrial developments, as well as park and recreation facilities. The City of Bloomington contains several prominent and valuable water resources, such as Nine Mile Creek, Bush Lake, Normandale Lake, and the Minnesota River. The City recognizes the value of the water resources within and downstream of its borders. The goals, policies, and implementation activities included in this plan demonstrate the City's strong support for natural resource protection and investment in water quality.

Bloomington is a fully developed city. Single family residential is the predominant land use. Significant commercial, industrial, and institutional development also exist within the City, as well as large areas of parkland, including Hyland Lake Park Preserve, Moir Park, and the Minnesota Valley National Wildlife Refuge.

Most of Bloomington is located within the watershed of Nine Mile Creek, which is managed by the Nine Mile Creek Watershed District (NMCWD). Another significant portion (along the southern edge of the City) is located within the Lower Minnesota River Watershed District (LMRWD). To a smaller extent, other areas of the City are located within the Riley-Purgatory Bluff Creek Watershed District (RPBCWD, along the central portion of the western border) and the Richfield-Bloomington Watershed Management Organization (RBWMO, near the northeastern edge of the City, bordering Richfield).

2.2 LSWMP Purpose and Scope

The City developed this Local Surface Water Management Plan (LSWMP) to provide the City of Bloomington with direction concerning the administration and implementation of water resource management within the City. This plan is intended to meet the requirements for a local water management plan as required by the Metropolitan Surface Water Management Act (Chapter 103B) and conform with Minnesota Board of Water and Soil Resources Rules Chapter 8410.

In addition to in conforming with the above-state law, this plan was also developed to meet the needs, requirements, and direction of the following:

1. The NMCWD Plan and Rules

2. The RPBCWD Plan and Rules
3. The LMRWD Plan and Rules
4. The RBWMO Plan
5. The state laws and rules concerning wetland management as outlined in the Wetland Conservation Act of 1991 and amendments
6. State and federal laws regarding the need to secure a National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit.
7. Applicable erosion and sediment control and soil loss guidelines that are available through the Minnesota Pollution Control Agency (MPCA).

This plan incorporates the approaches and direction provided in the programs and documents listed above into a comprehensive plan that can be consistently applied across the City.

2.3 Cooperative Partners

To implement this plan, a coordinated water resource management approach must be used. This approach utilizes the services of staff within the City and surrounding communities, as well as staff associated with the various watershed districts and watershed management organizations having jurisdiction over areas within the City. The watershed districts and watershed management organizations having jurisdiction within the City are shown on Figure 3-1.

The primary implementation responsibility will lie with the appropriate staff members at the City. Assistance from the surrounding municipalities and watershed management organizations will also be expected. A list of these cooperative partners having responsibilities for overseeing or implementing various aspects of Bloomington's LSWMP are included below, along with their web addresses:

- City of Bloomington (www.bloomingtonmn.gov)
- NMCWD (www.ninemilecreek.org)
- RPBCWD (www.rpbcwd.org)
- LMRWD (www.watershreddistrict.org)

- RBWMO (www.rpwmo.org)

2.4 Water Resource Related Agreements

The City has entered into water resource related agreements that govern, in part, how the City must manage its water resources. These agreements include agreements between the City and watershed management organizations having jurisdiction within its boundaries, agreements between the City and adjoining communities, or agreements the City may have with other governmental units or private parties. Listed below is a description of the City's water resource related agreements.

City of Edina

- Agreement with the City of Edina to study and construct improvements between Xerxes Avenue and Normandale Boulevard, 1984

City of Richfield

- Agreement with the City of Richfield to construct a storm sewer from Bloomington Avenue and TH494 to a ponding area on the south side of 80th Street, 1966
- Agreement between the village of Bloomington and the village of Richfield relative to the interconnection of storm sewers, 1955
- Joint Powers Agreement between the Cities of Bloomington and Richfield establishing the RBWMO, 1983, 1992

City of Eden Prairie

- Study for the City of Eden Prairie for the CSAH 1 and 18 Area Storm Sewer Improvements, 1989

NMCWD

- Agreement between NMCWD and the City of Bloomington for the maintenance of the Lower Valley Basic Water Management Project, 1993
- Resolution petitioning the NMCWD to undertake the Bush Lake Outlet Basic Water Management Project, 1996
- Normandale Lake improvement project undertaken by NMCWD, 1978

- Resolution petitioning the NMCWD to undertake the Bloomington Culvert Replacement Project, 2005

Hennepin County

- Cooperative Agreement between the City of Bloomington and Hennepin County for the Bloomington Ferry Bridge Stage 5A Cleanup Contract, 1997
- Cooperative Agreement between the City of Bloomington and Hennepin County for the CSAH 18 from 108th Street to TH494 project, 1995
- Agreement between the City of Bloomington and Hennepin County for the CSAH 18 construction project, 1996
- Wetland Health Evaluation Program (WHEP) Agreement 2005–2007
- Agreement for completion of the Land Cover Mapping Project 2006

Minnesota Department of Natural Resources (MnDNR)

- Agreement between the MnDNR, the City of Bloomington, the LMRWD, and the U.S. Fish and Wildlife Service (USFWS) to develop a boat launch/access at Lyndale Avenue to the Minnesota River

USFWS

- Memorandum of Understanding between the City of Bloomington and the USFWS for the management and development of the Long Meadow Lake Unit (the I-35W east agreement), 1997
- Special Use Permit and Draft Amendment to the Cooperative Agreement for Orchard Springs storm sewer development, 1985
- Management agreement to I-35W west within the Minnesota Valley National Wildlife Refuge
- Storm sewer outfall for Killebrew and 24th to the Minnesota River Valley

Minnesota Department of Transportation (MnDOT)

- Agreement between MnDOT and the City of Bloomington for the connection of storm sewer systems to existing I-494 storm sewer and TH77 storm sewer systems, 1989
- Agreement between MnDOT and the City of Bloomington for replacement/betterments to the 84th Street bridge/culvert
- Agreement between MnDOT and the City of Bloomington for ongoing maintenance of Pond C

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STAFF REPORT NO. 72
CITY COUNCIL MEETING
4/24/2018

REPORT PREPARED BY: Jeff Pearson, City Engineer

DEPARTMENT DIRECTOR REVIEW: Kristin Asher, Public Works Director
4/17/2018

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich, City Manager
4/17/2018

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the approval of a resolution of support for the METRO D Line Project and the stops within Richfield along Portland Avenue at 66th, 70th, 73rd, and 77th Streets.

EXECUTIVE SUMMARY:

Metro Transit is planning improvements to the Route 5 corridor with the D Line Bus Rapid Transit (BRT) Project, and are currently coordinating advocacy at the legislature to secure the remaining funding for the project. The project would be a positive asset to the City of Richfield and enhance the overall metro transit system, detailed below:

D Line Information

The D Line will substantially replace Route 5, running primarily on Portland Avenue within Richfield and on Chicago, Emerson and Fremont Avenues in Minneapolis. Rapid bus brings better amenities, such as:

- Faster, more frequent service
- Pre-boarding fare payment for faster stops
- Neighborhood-scale stations with amenities
- Enhanced security
- Larger & specialized vehicles

Richfield will have D Line stations at:

- Portland Ave. & 66th St.
- Portland Ave. & 70th St.
- Portland Ave. & 73rd St.
- Portland Ave. & 77th St.

Additional Project Details and Improvements

- Route 5 is the Twin Cities' busiest bus route, carrying about 16,000 customers each weekday. During rush hours, Route 5 buses make up less than 2 percent of vehicle traffic but carry more than 20 percent of people traveling through the corridor.
- The D Line is projected to be about 20 percent faster than Route 5 with longer station spacing, fares collected at stations, and raised curbs for access.

RECOMMENDED ACTION:

By motion: Approve a resolution of support for the METRO D Line Project and the stops within Richfield along Portland Avenue at 66th, 70th, 73rd, and 77th Streets.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT

- See Executive Summary

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

- The METRO D Line Project is consistent with the City's Comprehensive Plan (Chapter 6 - Transportation).

C. CRITICAL TIMING ISSUES:

- Resolutions of support from project stakeholders will help Metro Transit as they attempt to secure funding for the project.

D. FINANCIAL IMPACT:

- There are no financial impacts to the resolution of support.

E. LEGAL CONSIDERATION:

- The City Attorney will be available to answer questions.

ALTERNATIVE RECOMMENDATION(S):

- None.

PRINCIPAL PARTIES EXPECTED AT MEETING:

None

ATTACHMENTS:

Description		Type
□	Resolution	Resolution Letter

RESOLUTION NO.

RESOLUTION OF SUPPORT FOR THE METRO D LINE PROJECT

WHEREAS, The City of Richfield's Comprehensive Plan promotes an integrated transportation system that will serve the future needs of its residents, businesses, and visitors; as well as supports the City's redevelopment plans to complement the metropolitan transportation system; and

WHEREAS, Metro Transit's Bus Rapid Transit (BRT) offers riders fast, frequent service with numerous amenities, that will give riders on the region's transit system more mobility options and connect people with jobs; and

WHEREAS, The A Line BRT, which opened in summer 2016, has drawn increased ridership and is an overwhelming success; and

WHEREAS, the proposed build out of the region's BRT system would connect an additional 200,000 people to 500,000 jobs; and

WHEREAS, the existing local bus route in this corridor has the highest productivity in terms of carrying the most passengers each hour; and

WHEREAS, The D Line could result in a faster trip, up to 25% faster, by stopping less often, deploying bus priority at traffic signals, and implementing off-board fare payment; and

WHEREAS, The D Line would operate in Brooklyn Center, Minneapolis, Richfield, and Bloomington; and

WHEREAS, The City of Richfield will benefit from improvements to stops within Richfield, which will offer improved amenities, including security features, improved lighting, real-time signage, and heated shelters. The stop locations in Richfield are:

- Portland Ave. & 66th St.
- Portland Ave. & 70th St.
- Portland Ave. & 73rd St.
- Portland Ave. & 77th St.; and

WHEREAS, The D Line project still needs to secure \$35 million in funding to move forward into construction in 2020; and

WHEREAS, Governor Mark Dayton has included a \$50 million busway investment in his Bonding Proposal, which would be used to fund the remaining gap for D Line.

NOW, THEREFORE, BE IT RESOLVED, that the City of Richfield expresses its support for the Metropolitan Council's D Line BRT project, with the inclusion of the four stops listed above, which would serve this community and urges the Minnesota Legislature to adopt Governor Mark Dayton's state bonding proposal to invest \$50 million in regional BRT projects, including the D Line.

Adopted by the City Council of the City of Richfield, Minnesota this 24th day of April, 2018.

Pat Elliott, Mayor

ATTEST:

Elizabeth VanHoose, City Clerk



STAFF REPORT NO. 73
CITY COUNCIL MEETING
4/24/2018

REPORT PREPARED BY: Jeff Pearson, City Engineer

DEPARTMENT DIRECTOR REVIEW: Kristin Asher, Public Works Director
4/18/2018

OTHER DEPARTMENT REVIEW: Melissa Poehlman, Planning & Redevelopment Manager/Assistant CD Director

CITY MANAGER REVIEW: Steven L. Devich, City Manager
4/19/2018

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the approval for the Richfield Parkway Infrastructure Construction Agreement and the Maintenance Parcel Agreement between the City of Richfield and Chamberlain Apartments, LLC.

EXECUTIVE SUMMARY:

The Cedar Corridor Master Plan calls for the extension of Richfield Parkway south of 66th Street and continuing to 77th Street along what is currently 18th Avenue. This construction is expected to take place as development/redevelopment occurs.

In coordination with the construction of the Chamberlain Apartment project, the first two blocks of the extension of Richfield Parkway (from 66th Street to 68th Street) will be constructed by Chamberlain Apartments, LLC (Developer). In order for the construction to take place, the City must enter into an Infrastructure Construction Agreement with the Developer. In addition to the construction of the Parkway, the Agreement includes:

- Construction of sidewalk along both road segments;
- Construction of a multi-use path along the same portion of the Parkway;
- Utility removal and installation;
- Installation of landscaping along the same segment; and
- All improvements will be completed by the end of 2019.

The Maintenance Agreement Includes:

- Chamberlain is responsible for maintaining the Maintenance Parcel (for the area along Richfield Parkway north of the Plaza 66 driveway) and all maintenance obligations.
- The City may maintain the property if Chamberlain fails to do so. The City may then invoice Chamberlain for the costs incurred in maintenance.

The Developer will be reimbursed for costs related to the construction of Richfield Parkway and adjacent sidewalks via grant funds awarded by the Metropolitan Council.

RECOMMENDED ACTION:

By motion: Approve the Richfield Parkway Infrastructure Construction Agreement and approve the Maintenance Parcel Agreement between the City of Richfield and Chamberlain

Apartments, LLC.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT

- See Executive Summary

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

- The Richfield Parkway construction and redevelopment is consistent with the City's Comprehensive Plan.
- A more comprehensive maintenance agreement with Chamberlain Apartments, LLC for the site will be completed as part of the final project completion.

C. CRITICAL TIMING ISSUES:

- The Construction Agreement and Maintenance Agreement need to be approved prior to the sale of property closing in May.

D. FINANCIAL IMPACT:

- Construction of Richfield Parkway will primarily be funded through a grant from the Metropolitan Council.
- Some minor engineering and inspection costs for the construction will be funded through the City's Municipal State Aid program.

E. LEGAL CONSIDERATION:

- The City Attorney has reviewed both agreements and will be available for questions at the meeting.

ALTERNATIVE RECOMMENDATION(S):

- None

PRINCIPAL PARTIES EXPECTED AT MEETING:

None



STAFF REPORT NO. 74
CITY COUNCIL MEETING
4/24/2018

REPORT PREPARED BY: Jared Voto, Executive Aide/Analyst

DEPARTMENT DIRECTOR REVIEW: Steven L. Devich, City Manager
4/17/2018

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich, City Manager
4/17/2018

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the appointment of an adult member to the Arts Commission with a term expiring January 31, 2019.

EXECUTIVE SUMMARY:

At the Arts Commission meeting in March, a commissioner notified the staff liaison that they were moving out of Richfield and would be resigning from the Commission. On March 7, the commissioner submitted their formal resignation, effective April 6.

During the December 2017/January 2018 recruitment period for the advisory commissions, six residents submitted applications and listed a preference for the Arts Commission, but were not selected for appointment to a commission. Staff emailed these applicants to see if they were still interested in serving on the Arts Commission and heard back from four applicants. A City Council work session was held on April 24, 2018, to review the applications and discuss an applicant to be appointed.

RECOMMENDED ACTION:

By motion: Appoint a person to the Arts Commission with a term expiring January 31, 2019.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT

- This information is contained in the Executive Summary.

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

- City advisory commissions were established by City ordinance or resolution.
- This term is less than one and one half years, so it is not considered a full term and does not apply to the three term limit (City Code Section 305.01, subd. 3.).

C. CRITICAL TIMING ISSUES:

- Appointment should be made at the April 24, 2018, City Council meeting so the new member may participate at the next commission meeting.

D. FINANCIAL IMPACT:

- N/A

E. LEGAL CONSIDERATION:

- None

ALTERNATIVE RECOMMENDATION(S):

- None

PRINCIPAL PARTIES EXPECTED AT MEETING:

None